

ADD A BANK ACCOUNT IN MYUI

Step 1: Login to MyUI

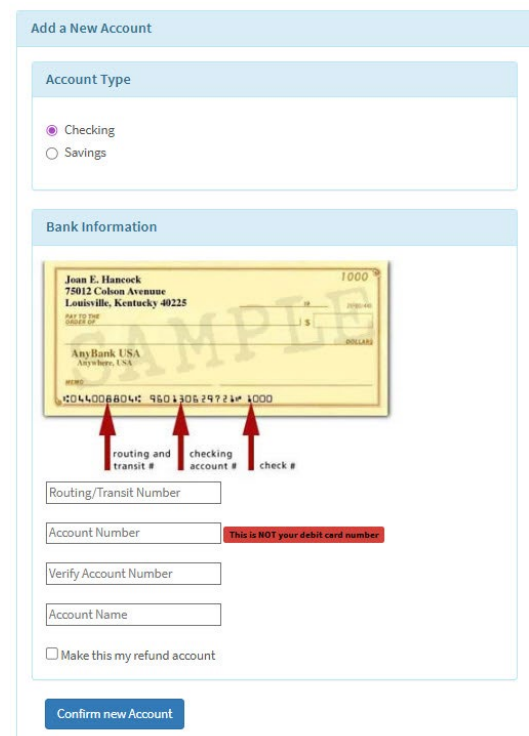
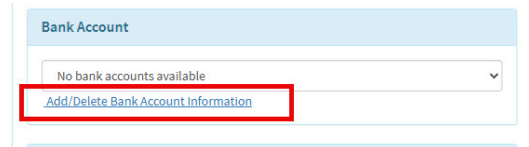
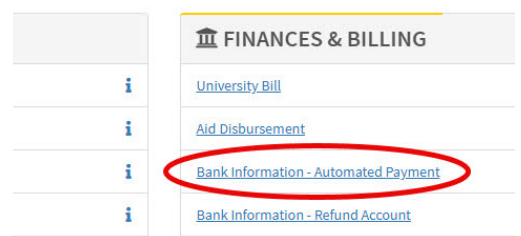
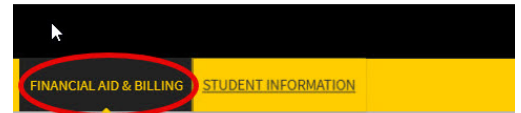
1. In your browser, navigate to <https://myui.uiowa.edu>
2. Login with your HawkID and password

Step 2: Select Bank Information – Automated Payment

1. Select Financial Aid & Billing on the MyUI menu bar
2. In the Finances & Billing section, select “Bank Information – Automated Payment”

Step 3: Enter Bank Account Information

1. Scroll down to the Bank Account section
2. Select the “Add/Delete Bank Account Information” link
3. Select the Account Type and enter your bank account information as indicated on the form.
4. Select the “Make this my refund account” checkbox if you want to authorize the University to electronically deposit financial aid or account refunds to the same bank account.
5. Select the “Confirm new Account” button when you are ready to submit the new bank account information.
6. When prompted, respond to the statement that you have provided a bank account number and not a debit card number.



Step 4: Complete Bank Account Setup

1. To complete the setup of your bank account you must acknowledge the ACH Authorization by checking the box in the ACH Authorization section.
2. If you have also selected for the account to receive refunds from the University, you must indicate in the IAT Agreement section if the account is a foreign bank account.
3. Select the Save New Account button to complete the setup of your bank account.

Confirm New Bank Account

ACH Authorization

I hereby authorize the University of Iowa to initiate ACH credit and/or debit entries to my financial institution(s) listed above, including reversing entries to correct any erroneous transactions.


I agree to hold the University of Iowa harmless for any delay, loss of funds, or overdraft charges due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in processing the entries.

This agreement shall be effective on the next processing window and remains in force until the University receives notice of cancellation/change via submission of a new form by me or by a notification of change by my financial institution(s). Cancellation or change requests must be received by the University of Iowa at least 3 business days prior to the next payment date.

Checking this box indicates that I have read and agree to the above

IAT Agreement

To comply with International ACH Transaction (IAT) rules, you must notify the University of Iowa if ACH-disbursed funds are being transferred from a United States financial institution to a financial institution in another country. The particular rules are pursuant to requirements of the Office of Foreign Assets Control. In order for the University of Iowa to comply with the IAT rules and the applicable United States laws, you must answer the following:

Make Selection 

Will the entire electronic payment from the University of Iowa be transferred to a foreign bank account?

Please note that you agree to notify The University of Iowa promptly in the event that the selection above is no longer correct.

Save new Account